



# CCL Hospitality Group Hourly Education Reimbursement Program

Supporting the *growth and development* of our full-time and part-time (20+ hours) hourly team members

Receive up to \$5,250 per calendar year through the CCL education reimbursement plan.

## Eligibility Requirements:

- Available for all active full-time and part-time (20+ hours), hourly associates with one year or more of service with a competent or better rating from your last performance appraisal.
- The Education Reimbursement Program is for courses or certifications that contribute to your career growth. Please obtain RVP and HR Business Partner approval prior to submitting for reimbursement.

To apply, please complete the “**CCL Hourly Education Reimbursement Program Application Form**” prior to registering for the course(s) and forward to your manager and department head for signature.

For more information and to request the form, contact Human Resources at:  
**SFrontlineTuition@ccl-hg.com**